



## City of Seattle 2004 Families & Education Levy Citizens Advisory Committee Charge



The Citizen Advisory Committee (CAC) will be made up of citizens who represent a broad cross-section of the community and who have expertise in the proposed strategic areas of investment. The CAC is charged with recommending service areas under the strategic areas of investment in the policy framework recommended by the Levy Oversight Committee (LOC). This work will be integral to developing the proposed Families and Education Levy package that will go to the City Council and potentially to voters in September, 2004.

The policy framework was developed by the LOC with expert and community input. It outlines the goal of the Levy, the role of the City of Seattle and the potential strategic areas of investment. The policy framework also lists the desired outcomes from Levy investments and expectations for accountability.

The CAC will play a key role in developing the proposed Levy package. It will:

- **Seek input** from educators, families, community-based providers, foundations, education experts, family support agencies, youth, and civic, business, and cultural organizations and report decisions back to the community.
- **Recommend service areas** in which the Levy should invest (e.g., child care subsidies could be a service area under the early learning strategic investment area); and
- **Prioritize the service area** in each strategic area of investment by identifying those with the highest potential impact.

Service areas identified by the CAC will be culturally competent and inclusive. Community involvement will be an essential element of all Levy planning, implementation and evaluation of services. Communities are defined to include specific geographic areas, affinity groups, organizations, businesses, associations, community members, children, youth, parents, families and school staff.

The CAC will develop clear criteria for its decision-making process. The process shall be open to public input and feedback. The criteria may be informed by best practices, potential for integration among service providers, ability to leverage additional funds and other factors.

The CAC should finish their work by early December, 2003, when recommendations will be forwarded to the LOC. The LOC will make final recommendations to the mayor, who will use the work of the CAC and the LOC to create a Levy package that will be transmitted to the City Council in early 2004.